

NOTICE OF MEETING  
CHARTERWOOD MUNICIPAL UTILITY DISTRICT

Notice is hereby given pursuant to V.T.C.A. Government Code, Chapter 551, that the Board of Directors of Charterwood Municipal Utility District will meet in regular session, open to the public, at 7:00 p.m., on Tuesday, February 27, 2018, at 16444 Cutten Road, Houston, Harris County, Texas 77070, at which meeting the following will be considered and/or acted upon:

1. Hear from public.
2. Receive Constable's Report and consider any action recommended by the Constable.
3. Approve minutes of meetings held December 19, 2017 and January 23, 2018.
4. Receive Bookkeeper's Report, review investments, approve payment of bills and issuance of checks and consider any action recommended by the Bookkeeper, including:
  - a.) Discuss budget for fiscal year ending March 31, 2019; and
  - b.) Amend Bookkeeper contract.
5. Receive Tax Assessor/Collector's Report and approve issuance of tax-related checks, and consider any action recommended by the Tax Assessor/Collector.
6. Receive Engineer's Report, receive update on engineering and construction matters, consider approval of any change orders or pay requests and consider any action recommended by the Engineer, including:
  - a.) Authorize Engineer to bid District projects.
7. Receive Operator's Report, including approval of termination list, review of customer correspondence and consider any action recommended by the Operator, including:
  - a.) Renew mosquito contract with Cypress Creek Pest Control.
8. Receive and act on Michael Murr's report and consider any action recommended.
9. Receive Attorney's Report and consider any action recommended by the Attorney, including:
  - a.) Consider tax exemptions for 2018; and
  - b.) Authorize 20% penalty on delinquent taxes.
10. Receive Real Estate Broker's Report and consider any action recommended, including:
  - a.) Receive status of land purchase.
11. Receive comments from directors and authorize appropriate action; including:
  - a.) Hear report from Director Shultz regarding upgrading Director computer services and consider any action recommended.
12. Review District emails and consider acting thereon.


Pursuant to V.T.C.A., Government Code, Chapter 551, as amended, the Board of Directors may convene in closed session to receive advice from legal counsel and discuss matters relating to pending or contemplated litigation, personnel matters and/or real estate transactions, gifts and donations, security devices and/or economic development negotiations.

EXECUTED this 21<sup>st</sup> day of February, 2018.

CHARTERWOOD MUNICIPAL UTILITY DISTRICT



(DISTRICT SEAL)

  
Timothy G. Green  
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Attorneys for the District