

MINUTES OF MEETING  
BOARD OF DIRECTORS

September 13, 2010

THE STATE OF TEXAS

COUNTY OF HARRIS

CHARTERWOOD MUNICIPAL UTILITY DISTRICT

The Board of Directors (the "Board") of Charterwood Municipal Utility District (the "District") met in regular session, open to the public, at Comfort Suites/Willowbrook, 21222 Tomball Parkway, Houston, Texas, a designated meeting place inside the boundaries of the District, on Monday, September 13, 2010, at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Richard G. Howe	-	President
Jean Aldredge	-	Vice President
Grace Jackson	-	Secretary
Tommy Kelley	-	Assistant Secretary/Treasurer
Tom Thomson	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also attending the meeting were Ken Love with Municipal District Services, the District's Operator ("Operator"); Mark Adam with AEI Engineering, Inc., the District's Engineer ("Engineer"); and Beth Van Doren, Legal Assistant, of Coats, Rose, Yale, Ryman & Lee, P.C., attorneys for the District ("Coats/Rose").

WHEREUPON, the meeting was called to order at 7:15p.m. The posted meeting notices are attached hereto.

BROKER'S REPORT

The Board recognized Mr. Adam who, in the absence of Mr. McMullin, presented an update on the status of properties for the District's meeting facility. Mr. Adam gave a brief analysis of various sites that could be potential meeting sites.

The Board discussed and outlined additional options and requested Mr. McMullen to further investigate on behalf of the District.

ENGINEER'S REPORT REGARDING FEASIBILITY OF MEETING FACILITY SITES

Mr. Adam presented the Board with a spreadsheet outlining the potential community building sites. In addition, he prepared individual evaluations on each of the identified potential sites. The Board reviewed the evaluations and ranked each site as to its' realistic potential.

REVIEW INFORMATION REGARDING TEMPORARY MEETING FACILITIES AND CONSIDER TAKING ACTION

The Board recognized Mr. Love who presented the Board with a mobile modular lease quotation. After further discussion, no action was taken.

REVIEW AND AUTHORIZE MEETING FACILITY PLANS AND SPECS


The Board meeting was then recessed at 7:45p.m. and reconvened at the District's wastewater treatment plant. Whereupon the Board reviewed the open space as a possible site for the new meeting facility. No action was taken on this item.

REVIEW AND DISCUSS POLICIES AND PROCEDURES FOR APPLICATIONS FOR WATER AND SEWER SERVICE AND ANNEXATIONS

The Board deferred action on this agenda item.

There being no further business to come before the Board, upon a motion duly made, seconded and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 23rd day of November, 2010.

  
Secretary, Board of Directors

(DISTRICT SEAL)

