

MINUTES OF MEETING
BOARD OF DIRECTORS

March 3, 2009

THE STATE OF TEXAS

COUNTY OF HARRIS

CHARTERWOOD MUNICIPAL UTILITY DISTRICT

The Board of Directors (the "Board") of Charterwood Municipal Utility District (the "District") met in special session, open to the public, at Comfort Suites/Willowbrook, 21222 Tomball Parkway, Houston, Texas, a meeting place inside the boundaries of the District, on Tuesday, March 3, 2009, at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Richard G. Howe	-	President
Jean Aldredge	-	Secretary
Tommy Kelley	-	Assistant Secretary/Treasurer
Tom Thomson	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also attending the meeting were Mark Adam with AEI Engineering, Inc., the District's Engineer ("Engineer"); Tim Green, Attorney and Beth Van Doren, Legal Assistant, of Coats, Rose, Yale, Ryman & Lee, P.C., attorneys for the District ("Coats/Rose"); Michael Murr of Murr, Inc.; Robert Smith of Smith Commercial Contracting, Inc.; and Grace Jackson, a resident of the District.

WHEREUPON, the meeting was called to order at 7:15 p.m. The posted meeting notices are attached hereto.

APPROVE REIMBURSEMENT TO SMITH COMMERCIAL CONTRACTING INC.

The Board reviewed the status of the District's contract with Smith Commercial Contracting Inc. Upon a motion by Director Thomson, seconded by Director Kelley, the Board by unanimous vote approved payment of reimbursement to Smith Commercial Contracting, Inc. out of operating funds.

APPROVE APPLICATION TO TCEQ FOR USE OF SURPLUS CONSTRUCTION FUNDS OR MAINTENANCE TAX REVENUE

The Board next considered approving the Application to Texas Commission on Environmental Quality ("TCEQ") for use of Surplus Construction Funds or Maintenance Tax Revenues for reimburseable expenses for construction of the water line extension to serve 10400 Rodgers Road, Water Plant No. 1 hydropneumatic tank replacement, and drainage improvements for Pin Oak Park. Upon a motion by Director Aldredge, seconded by Director Thomson, the Board by unanimous vote authorized proceeding with the Application to TCEQ for use of Surplus Construction Funds or Maintenance Tax Revenues, if necessary.

DISCUSS SERVICE AGREEMENT WITH KLEIN ISD

The Board next reviewed and discussed the updated summary presented by Mr. Adams and an updated Service Agreement presented by Mr. Green. After further discussion, the Board requested more time to review the information.

DISCUSS ACQUISITION OF PROPERTY FOR MEETING FACILITY

The Board requested that Mr. Green talk with Mr. Dominy regarding the property appraisals. After further discussion, the Board concurred to table this matter until the next Board meeting.

CONSIDER TIME LINE

The Board discussed the impending timeline for a May 2009 bond election.

ORDER CALLING BOND ELECTION, APPOINT COATS/ROSE

The Board concurred to table this matter until the next the November election.

COMMENTS FROM DIRECTORS

The Board scheduled a special meeting for March 16, 2009 and requested Ms. Van Doren coordinate use of the meeting room.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 24th day of March, 2009.


Secretary, Board of Directors

(DISTRICT SEAL)

