

NOTICE OF MEETING
CHARTERWOOD MUNICIPAL UTILITY DISTRICT

Notice is hereby given pursuant to V.T.C.A. Government Code, Chapter 551, that the Board of Directors of Charterwood Municipal Utility District will meet in special session, open to the public, at 7:00 p.m., on Monday, December 12, 2011, at Comfort Suites Willowbrook, 21222 Tomball Parkway (Hwy. 249 @ Louetta), Houston, Harris County, Texas 77070, at which meeting the following will be considered and/or acted upon:

1. Hear from public.
2. Receive Bookkeeper's Report, review investments, approve payment of bills and issuance of checks and consider any action recommended by the Bookkeeper.
3. Receive Tax Assessor/Collector's Report and approve issuance of tax-related checks, and consider any action recommended by the Tax Assessor/Collector including:
4. Receive Engineer's Report, receive update on engineering and construction matters, consider approval of any change orders or pay requests and consider any action recommended by the Engineer.
5. Receive Operator's Report, including approval of termination list, review of customer correspondence and consider any action recommended by the Operator.
6. Receive report from Michael Murr regarding projects in the District.
7. Receive Security Report.
8. Receive Attorney's Report including:
 - a.) Consider renewing District Insurance; and
 - b.) Consider Approving Resolution to Release Escrow Funds.
9. Receive comments from directors and authorize appropriate action.

Pursuant to V.T.C.A., Government Code, Chapter 551, as amended, the Board of Directors may convene in closed session to receive advice from legal counsel and discuss matters relating to pending or contemplated litigation, personnel matters and/or real estate transactions, gifts and donations, security devices and/or economic development negotiations.

EXECUTED this 5th day of December, 2011.



CHARTERWOOD MUNICIPAL
UTILITY DISTRICT

Timothy G. Green
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